

College Council Meeting Minutes

Date: 12.6.19 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: G108C

Attendees

Cynthia Risan – Committee Chair, Kim Kirchhofer – Recorder, Keven Anspach, Denice Bailey, Dustin Bates, Irma Bjerre, Katrina Boone, Marilyn Braught, Wesley Burkhalter, Ida Flippo, Beverly Forney, Sue Goff, RB Green, Lori Hall, Josh Henson, Robert Keeler, Jason Kovac, Kelly Lawrence, Jennifer Miller, Lillybelle Moir, Sunny Olsen, Debora Perrault, David Plotkin, Lisa Reynolds, Larry Rosenberg, Jeff Shaffer, Tara Sprehe, Chris Sweet, Dru Urbassik, Andrea Vergin, Christian Wai - ASG, Matt Warren, Max Wedding, DW Wood

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
ISP Reads	Sue Goff	<ul style="list-style-type: none"> ISP 171: Academic Use of CCC Brand and Logo – 2nd Read. Changes were made after 1st read. <p>Feedback:</p> <ul style="list-style-type: none"> Concerns were raised about learning vs non-learning, academic freedom, facilitated learning, boundaries, procedures, ADA compliance, the accuracy of information and who will be verifying the information. If the CCC logo is used outside the campus or on social media, the content must be reviewed by Marketing and College Relations. <p>There is more work to do on this ISP and it will come back to college council again.</p> <p>ISP and ARC have a new website which includes their policies and procedures. The website can be found at myclackamas/ABOUT US/Accreditation + Policies/Policies and Procedures.</p>
ARC Read	Dustin Bare	<ul style="list-style-type: none"> ARC 406 & 406P, Funding for VA Educational Recipient – 1st Read with no changes or comments. This will come back for a 2nd read.

<p>Academic Budget Reduction</p>	<p>David Plotkin</p>	<p>Review and discuss the academic budget reduction criteria and process.</p> <ul style="list-style-type: none"> ○ Process and criteria for budget reduction discussed. Plan is to proceed in phases, to continue to seek input and once all input has been received to create a draft rubric, followed by a draft report of the findings and analysis, which will be shared widely. ○ The possibility of program cuts and the consequences was discussed and that there is no certainty that programs will be cut. ○ Jeff Shaffer will host two open sessions next week to outline the cost analysis of academic programs: <ul style="list-style-type: none"> ▪ Tuesday, 12/10/19 1-2p.m. Mcloughlin Auditorium ▪ Wednesday, 12/11/19 1-2 p.m. Harmony Community Room ○ The recent patterns and highlights of the recent Budget Survey results were discussed and how to insure this follows the college Mission. <ul style="list-style-type: none"> ▪ The complete results are located on the F drive in the College Council folder. ○ A draft of the Academic Program Reduction/Elimination process was distributed. <p>This will likely be back to College Council in January.</p>
<p>Update on Events Processes, Fees & Forms</p>	<p>Jen Miller, Jason Kovac & Wesley Buccholz</p>	<ul style="list-style-type: none"> ● Events has been working to streamline the process to insure consistent processes and prices across the three campuses. Their website has been updated and a brochure has been created: www.Clackamas.edu/event-services. ○ Event types, room fees, set-up fees, custodial fees, liability insurance requirements, the new required forms, the updated alcohol use policy and the approval process were discussed. This updated information will be emailed out next week. ○ For all event related questions email events@clackamas.edu. ○ requests for a special room set ups need to be requested for the entire day as there are not enough staff to re-set up mid-day. ● Jess is the new part-time Event Coordinator in Harmony West. ● Dedicated video conference rooms named “Owls” are now available in several locations. A training email will go out in January.

<p>Update on Events Processes, Fees & Forms (continued)</p>		<p>The open feedback sessions occurred 6 weeks ago. The data was reviewed, categorized and given to a Consultant team. The goal is to present the strategic plan at the end of winter term.</p> <p>Q: Will you share the data from the feedback sessions? A: Will share unidentifiable summary information.</p> <p>Q: Vacancies on the DEI committee? A: Yes, we have a new application process, this will be released soon.</p>
<p>Association Reports</p> <ul style="list-style-type: none"> • ASG • Classified • Part-time Faculty • Full-time Faculty • Administrative <p>Confidential</p>		<p>ASG – the Holiday party happening today 4-7 p.m., includes, food and karaoke.</p> <p>Classified – attempting to ratify contract, voting opens Monday at 3:00 p.m. and closes Tuesday at 3:00 p.m.</p> <p>Part-time Faculty – bargaining continues.</p> <p>Full-time Faculty – bargaining continues. Met with David to discuss the budget reduction process. Faculty Forum 2-4:00p.m. today in Gregory forum.</p> <p>Administrative/Confidential – no update.</p>
<p>Announcements</p>		<ul style="list-style-type: none"> • Library: One city one book project with Oregon City Library next term featuring “The Girl Who Fell from the Sky” in February. The kick off will be 1/13/20 at the Harmony Campus, 3:30-3:00p.m. and 1/15/20 at the Oregon City Campus, 3:30-5:00 p.m. Both events feature snacks and a drawing for the book. 8-10 instructors in the English, GIS and Math Departments have committed to use part or all of the content of the book in their classes. • Study Abroad: 32 people are headed to Ireland today, including students, instructors and community members. The Institute for Study Abroad donated two spots for next year’s Ireland trip for a raffle. New study abroad opportunities are Ireland next fall and France in June 2021. • ASG: Members went to Gresham Barlow schools to promote CCC. • Multicultural Center: New series on current events starting winter term to include what’s happening in Hong Kong.

Assigned Action Items	Assigned to	Notes
None reported		
Upcoming Meeting Dates	Time	Location
January 17, 2020	12:00 – 1:30PM	Community Center – CC127
Attendance		
College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruyn (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Bob Keeler (AS), Brian Puncocher (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans		
College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body		